



JKK MUNIRAJAH INSTITUTE OF HEALTH SCIENCES COLLEGE OF PHARMACY

(Approved by Tamil Nadu Govt. & Pharmacy Council of India - New Delhi, Affiliated to The Tamil Nadu Dr. M.G.R Medical University, Chennai)
Thookanaickenpalayam, Gobichettipalayam (TK), Erode (DT) - 638506, Tamil Nadu.

20/06/2018

INTERNAL QUALITY ASSURANCE CELL (2018-2019)

CIRCULAR

The First Internal Quality Assurance Cell (IQAC) meeting for the academic year 2018 – 2019 will be held on 02/07/2018 at 10.30 am in JKK MUNIRAJAH INSTITUTE OF HEALTH SCIENCES COLLEGE OF PHARMACY, Seminar Hall. All the IQAC members are hereby requested to attend the meeting without fail.


Agenda for the meeting as follows:


1. Introduction of IQAC Members
2. Review the Academic Calendar for 2018-2019
3. Innovation in Teaching and Learning Process
4. Class Committee Meetings
5. Value added courses and certificate Courses
6. Academic and administrative activity by IQAC
7. Faculty Development Program

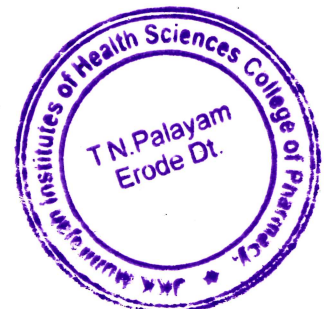

IQAC CO-ORDINATOR

Copy to:

1. All IQAC Committee Members
2. Governing Council
3. Office file
4. IQAC file


Principal
JKK Munirajah Institute of Health Sciences
College of Pharmacy, T.N.Palayam,
Gobi (Tk), Erode (Dt) - 638 506


Principal
JKK Munirajah Institute of Health Sciences
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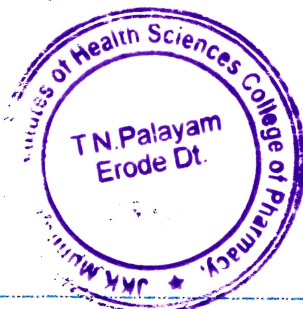




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S. NO	COMPOSITION CRITERIA SPECIFIED BY NAAC	IQAC MEMBER NAME	DESIGNATION
1.	Chairperson – Head of the Institution	DR. P. MOHANRAJ	PROFESSOR CUM PRINCIPAL
2.	Management Representative	Dr. K. SRIDHARAN	MANAGEMENT REPRESENTATIVE
3.	IQAC Coordinator	Mr. S. KANNAN	ASSOCIATE PROFESSOR
4.	Members of Faculty Three to eight members all level	Mr. K. RAJA	PROFESSOR
		Mrs. J. PRIYA	ASSOCIATE PROFESSOR
		Mrs. K. ABHENAYA	ASSOCIATE PROFESSOR
		Mr. G. M. SIVAKUMAR	PROFESSOR
		Mr. K. K. SENTHIL KUMAR	ASSISTANT PROFESSOR
		Mr. S. SELVARAJ	PROFESSOR
5.	Student Nominee	Ms. M. K. RAJESHWARI	STUDENT
6.	Industry Nominee	Mr. K. KARTHIK	PRODUCTION
7.	Parent Nominee	Mr. M. KOTHANDARAMAN	BUSINESS
8.	Nominee from local society	Mr. S. ANBUTHANGAM	LOCAL SOCIETY
9.	Nominee from employer	Mr. S. SAMAYAMUTHU	CASHIER



[Handwritten Signature]

Principal

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[Handwritten Signature]

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THE INTERNAL QUALITY ASSURANCE (IQAC)

MINUTES OF MEETING-AGENDA

The First IQAC meeting for this Academic year 2018-2019 was conducted on 02/07/2018 at 10.30 am in JKK MUNIRAJAH INSTITUTE OF HEALTH SCIENCES COLLEGE OF PHARMACY, Seminar Hall. Dr. P. MOHANRAJ welcomed the members of IQAC and set the context for the discussion meeting followed by review presentation made by Mr. S. KANNAN, Associate Professor, Department of Pharmaceutics.

The Meetings of Agenda:

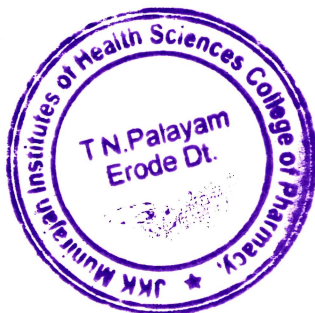
1. Introduction of IQAC Members.
2. Review the Academic Calendar for 2018-2019.
3. Innovation in Teaching and Learning Process.
4. Class Committee Meetings.
5. Value added courses and certificate courses.
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7. Faculty Development Program.

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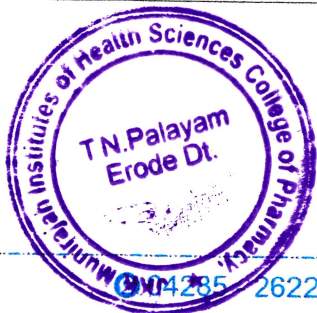


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List of Attendees from IQAC Committee Members

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MINUTES OF MEETING OF IQAC


Points that were discussed:


- The Chairperson introduced the IQAC members for the academic year 2018-2019 and outlined the key responsibilities of the IQAC, which encompass initiating, planning, and overseeing various academic activities aimed at enhancing the quality of education within our institutions.
- The committee deliberated on the importance of establishing an IQAC within the institute and encouraged the Heads of Departments (HODs) to take actionable steps based on the issues discussed during the meeting.
- As per the Academic Calendar for the 2018-2019 academic year, the institution is scheduled to incorporate skill-based technical programs.
- The committee emphasized the need to organize class committee meetings to gather feedback from students for future improvements.
- The committee urged professors to give more attention to certificate and add-on courses within their respective fields.
- The committee stressed the importance of conducting motivational sessions for academic toppers, increasing awareness of current industry demands, identifying the strengths and weaknesses of slower learners, and offering additional coaching classes to help them improve their academic performance.
- The committee directed HODs to ensure that faculty members have completed their Theory and Practical subjects in accordance with university standards and maintain records of this in their course files regularly.
- The committee members required all documentation to be preserved for the academic and administrative audits conducted by IQAC.
- HODs were instructed by the committee to encourage their respective faculty members to participate in various Faculty Development Programs.

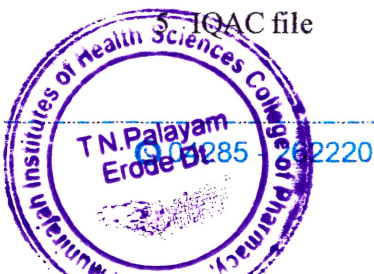

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ACTION TAKEN REPORT

Action taken report for the decision of IQAC meeting held on 02/07/2018. To implement the decisions of the above-mentioned meeting of the IQAC. The following actions were taken.

PLAN OF ACTION	ACTION TAKEN
The Academic Calendar for 2018-2019 was reviewed.	The Academic Calendar for 2018-2019 has been reviewed.
The committee stressed the importance of convening student class committee meetings to acquire feedback for potential enhancements.	Class committee meetings with students were held to gather input for enhancing future improvements.
The committee urged professors to give more attention to certificate and add-on courses within their respective fields.	Greater emphasis was placed on certificate and add-on courses within their respective fields by the professors.
The committee has expressed importance of conducting motivational sessions for academic toppers, increasing awareness of current industry demands, identifying the strengths and weaknesses of slower learners, and offering additional coaching classes to help them improve their academic performance.	The committee has organized motivational sessions for top-performing students, raised awareness about current industry requirements, assessed the strengths and weaknesses of students with slower learning progress, and provided extra coaching classes to enhance their academic performance.
HODs were instructed by the committee to encourage their respective faculty members to participate in various Faculty Development Programs.	HODs were motivated to prompt their respective faculty members to engage in a variety of Faculty Development Programs.

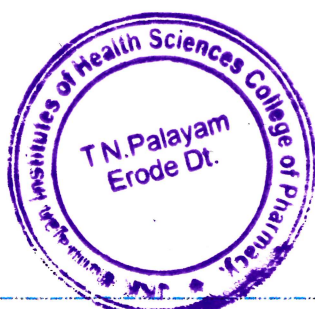

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20/01/2019

INTERNAL QUALITY ASSURANCE CELL (2018-2019)

CIRCULAR

The Second Internal Quality Assurance Cell (IQAC) meeting for the academic year 2018 – 2019 will be held on 24/01/2019 at 11.00 am in JKK MUNIRAJAH INSTITUTE OF HEALTH SCIENCES COLLEGE OF PHARMACY, Seminar Hall. All the IQAC members are hereby requested to attend the meeting without fail.

Agenda for the meeting as follows:

1. Minutes of the previous meeting
2. Regarding Research work enhancement
3. Professional Development of faculty members
4. Orientation Program for first year students
5. Students Scholarship discussion
6. Establishment of library and departmental laboratory
7. Organize the social awareness drives


IQAC CO-ORDINATOR

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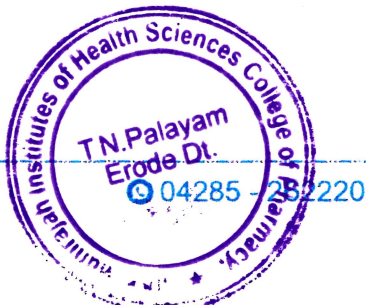
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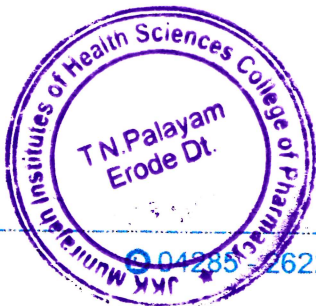
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INTERNAL QUALITY ASSURANCE (IQAC)

MINUTES OF MEETING - AGENDA

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Agenda for discussion

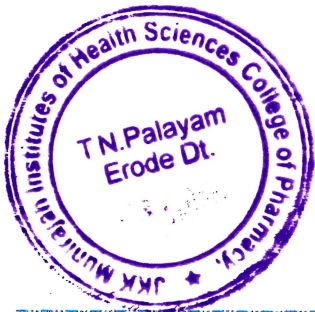
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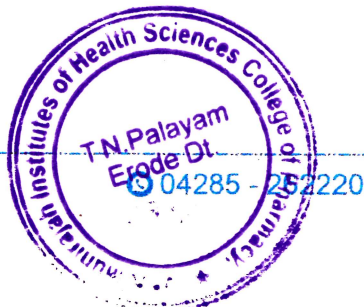


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	Nominee from employer	Mr. S. SAMAYAMUTHU	CASHIER	
10	Alumni Nominee	Mr. T. JEGAN	ALUMNI	



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MINUTES OF MEETING OF IQAC

Points that were discussed:

- To enhance the institution's research efforts, it is planned to organize seminars on Research Methodology and encourage the publication of articles related to their dissertations in educational journals.
- Faculty members are encouraged to pursue professional development and are recommended to enroll in part-time PhD programs.
- The committee members have decided to conduct an orientation program for incoming freshmen and introduce additional courses beyond the regular curriculum to enhance students' skills in advanced technological fields.
- Getting research funding from both government and non-governmental funding bodies is a priority.
- The chairperson has instructed all Department Heads to create budgets for the development of new laboratory experiments or, if necessary, the acquisition of library books, following the guidelines of The Tamilnadu Dr. M. G. R. Medical University.
- The committee has emphasized that the National Service Scheme (NSS) should engage in more rural social welfare operations and awareness programs.
- The committee has stressed the importance of developing well-defined perspective plans and their effective implementation.

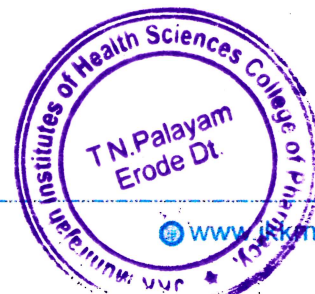
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ACTION TAKEN REPORT

Action taken report for the decision of IQAC meeting held on 24/01/2019. To implement the decisions of the above-mentioned meeting of the IQAC. The following actions were taken.

PLAN OF ACTION	ACTION TAKEN
Planned to organize seminars on Research Methodology and encourage the publication of articles related to their dissertations in educational journals.	Conducted seminars on Research Methodology and promoted the submission of articles related to their theses in educational journals.
To have professional development for the faculty members and insisted to register PhD in a part time mode.	Some of the faculty members are insisted to register PhD in a part time mode for their professional development.
To conduct an orientation program for incoming freshmen and introduce additional courses beyond the regular curriculum to enhance students' skills in advanced technological fields.	Held an orientation program for incoming freshmen and incorporated supplementary courses outside the standard curriculum to bolster students' proficiency in advanced technological disciplines.
Getting research funding from both government and non-governmental funding bodies	Acquired research funding from non-governmental agencies.
To create budgets for the development of new laboratory experiments or, if necessary, the acquisition of library books, following the guidelines of The Tamilnadu Dr. M. G. R. Medical University instructed to the HODs.	Heads of Departments (HODs) established budgets for the advancement of new laboratory experiments or, as needed, the procurement of library books, adhering to the directives of The Tamilnadu Dr. M. G. R. Medical University.
The committee has emphasized that the National Service Scheme (NSS) should engage in more rural social welfare operations and awareness programs.	The National Service Scheme (NSS) unit has increased its involvement in rural social welfare initiatives and awareness campaigns.


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